

# Ruth Hayman Trust

PO BOX 17685 LONDON N6 6WD

Initiated by the National Association for Teaching English and other Community Languages to Adults

www.ruthhaymantrust.com

Charity Commission Registration No 287268

**Form 1/10**

**You must answer all questions below.** Incomplete applications cannot be considered.  
**YOU MUST ENCLOSE A REFERENCE** Applications cannot be considered without an academic reference from a tutor or college student advisor. Confirmation of enrolment or attendance is not enough. See separate Guidelines for Referees.

**Please answer ALL sections and write CLEARLY.**

Family name:	Male /Female
First names:	Date of birth:
Address:  Post code: e-mail:	Telephone number:
Where were you born? (country of origin)	How many years have you lived in the United Kingdom?
What is your status in the U.K? <i>This information is strictly confidential but we need to keep records of those we assist.</i> Please <u>tick</u> your status (you may tick more than one box): Asylum Seeker <input type="checkbox"/> Overseas Student/Visitor <input type="checkbox"/> Discretionary Leave to Remain/ Humanitarian Protect'n <input type="checkbox"/> Refugee status <input type="checkbox"/> Indefinite Leave to Remain <input type="checkbox"/> British Citizen <input type="checkbox"/> EU Citizen <input type="checkbox"/> Other (please say what).....	Preferred language  What other languages do you speak?
Please give the names of other organisations you have applied to, including learner support and hardship funds at your educational institution.	Have you applied to the Ruth Hayman Trust before? Yes:      No:  If yes, when? Were you successful? Yes :      No:
<b>Name and address of the educational institution</b>	

**Your course details** (please tick) Full time?..... or Part time?.....

- What are you studying/applying to study?
- What qualification will you get (*name and level*)?
- When does the course start and finish?

**What are you applying to the Trust for?**

**How much?**

- Course registration and tuition fees? Yes: ..... No: ..... £.....
- Examination fees? Yes: ..... No: ..... £.....
- Essential books? Please give full details (titles etc): £.....
- Essential equipment or materials? Please give full details: £.....
- Other costs? Please give details: £.....

**IMPORTANT: Please explain below why you cannot pay this money yourself.** Tell us about your financial situation, including any wages, benefits you receive, regular expenses, dependents and other relevant details. (continue on a separate sheet if necessary).

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When do you need the money?.....

**Successful Applications:**

- All cheques for course and exam fees will be made payable to the institution where you are studying.
- If you have applied for funding for books, you may be sent a book token. Otherwise grants for books and materials will be made payable to you by cheque.
- Do you have a bank account? YES: ..... NO: .....
- If NO, the cheque can be made out to your college or other appropriate organisation or any person you choose. Please give details:

**\* Now attach your reference to this form**

**Signature**.....

**Date**:.....

*Name, address and tel./e-mail of person completing the form, if not the applicant:*